

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

SHANE STRINGER
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON CROSS, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF October 17, 2017

Work Session

The City Council met at Satsuma High School at 5:30 P.M. for pictures for the ad for the Special Homecoming Edition of the Call News.

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 17th day of October, 2017. Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross and Bill Black.

Mayor Williams discussed Agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:05 P.M. the 17th day of October, 2017

Invocation

Councilmember Skelton gave the invocation and led the Pledge of Allegiance.

Roll Call

On roll call the following answered present: Mayor Tom Williams
Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross, and Bill Black.

Also present were Jay Minus, City Attorney; Vicki Miller, City Clerk; James Elmore, Public Works Supervisor; Tom Briand, City Inspector, Fire Chief Clyde Miller, and Captain Jana Dukes.

Approval of Minutes

Mayor Williams presented the minutes from the Regular Meeting of October 3, 2017. Councilmember Cross made a motion to approve the minutes as presented. Councilmember Black seconded the motion and it carried.

Special Recognition:

Mayor Williams noted that the City originally planned to have a proclamation for Cindy Ingram, Library Operations Coordinator, recognizing her service to the City for 21 years. He stated that due to a family matter, Ms. Ingram stated this was not a good night. Mayor Williams stated the proclamation will be done at another time.

Visitors: NONE

Mayor's and Council's Reports:

1. Veterans Day Event- Speaker Robert F. Barrow, Lt. Col (Retired) U.S. Army.

Mayor Williams announced that Lt. Col Barrow will be the speaker at the Veterans Day event. He stated that the event will be held at City Hall on Saturday, November 11th beginning at 9:00 A.M.

2. 12- month progress report.

Mayor Williams noted that this administration has been in office almost one year. He then gave a report on all the accomplishments of this council during this period. The following accomplishments were listed:

- SCANLANWAY NEIGHBORHOOD AND ELVIRA ST PAY AS YOU GO REPAVING PROJECTS- THIS PROJECT BEGAN IN THE LAST ADMINISTRATION.
- THOMAS DR PAY AS YOU GO PAVING PROJECT
- NEW GENERATOR FOR THE PUBLIC SAFETY BUILDING
- EMPLOYEE ACROSS THE BOARD 2 ½ PERCENT PAY RAISE
- WRIGHT PARK LIGHTING UPGRADES AND ADA COMPLIANT WORK COMPLETED
- BAYOU TO WRIGHT PARK SIDEWALK PROJECT COMPLETED
- SPLASH PAD AND PAVILION COMPLETED CAPITAL \$106000
- PURCHASED 6.6 ACRES ON OLD HWY 43 FOR PUBLIC SAFETY COMPLEX \$200,000. MOBILE COUNTY PROVIDED \$210,000 FOR THE PURCHASE AND CLOSING COST
- COUNCIL PASSED 1 CENT FUEL TAX TO FUND USDA 2 MILLION 30 YEAR LOAN AT 4.5%
- ONE NEW GARBAGE TRUCK
- BALDWIN SQUARE ELECTRICAL UPGRADE
- LIBRARY AIR CONDITIONING UPGRADE
- LIBRARY AND SARPC COORDINATING COMMUNITY PROGRAMS

- MAYOR AND ALL DEPT HEADS LINKED BY TELEPHONE AND EMERGENCY RADIO COMMUNICATION
- ONE PERCENT GROSS RECEIPTS BUSINESS LICENSE ON RESIDENTIAL RENTAL PROPERTY
- MUNICIPAL INTERCEPT SERVICE PUT IN PLACE
- NEW BUSINESSES, FARM MARKET PRODUCE OPENED IN AUGUST (5 OTHER NEW BUSINESSES)
- SARPC SENIOR TRANSPORTATION, DRIVER AND FUEL GRANT \$22,000
- PURCHASED PRE OWNED BUCKET TRUCK
- PURCHASED 2 PRE OWNED POLICE VEHICLES

ON GOING PROJECTS

- SEVENTH ST SIDEWALK GRANT \$298,145 / \$76,829
- WILLIAMS AVE CDBG PAVING PROJECT APPROVED, NOTICE TO PROCEED ISSUED
- JUNIPER TO POWERS SIDEWALK \$548,000 GRANT 80/20 MATCH IN PROGRESS AS WE SPEAK
- SARPC GIS , GPS SENIOR GRANT 50/50 MATCH \$22,000
- CITY WIDE CULVERT AND DITCH CLEANING
- BAKER RD RETENTION POND EXPANSION TO OVER 4 MILLION GALS IN PROGRESS
- THIRD ST. DRAINAGE IMPROVEMENTS, JOINT AGREEMENT WITH SATSUMA. SCHOOL SYSTEM/ CITY PROJECT. \$45,000 CAP. EXP.
- MAPLE ST. DRAINAGE RIGHT OF WAY PROJECT
- ALABAMA GULF COAST RECOVERY COUNCIL (BP FUNDS)- SATSUMA OAKS WATER AND SEWER PROJECT #223. WATER PROJECT UPGRADE. GRANT ORIGINALLY \$1,454,092 UPDATED TO \$1,760,677
- ALABAMA GCRC HOLCOMBE DITCH DRAINAGE MITIGATION PROJECT #386 \$840,000
- HONEY BUN DONUT SHOP AND BOASSO TRUCKING COMPANY WILL SOON OPEN
- ARBOUR VALLEY SENIOR LIVING COMPLEX HAS SUBMITTED FINAL SITE PLANS

3. Distribution of September, 2017 Financial Reports

Mayor Williams reported that the unaudited fiscal year end reports were distributed. He reported that the city had a better year in revenues. He congratulated all departments for remaining within their budgets. Mayor Williams stated that the expenditures did exceed the budget and the ending result is that the city spend \$355,000 more than revenues received, however \$411,000 was spent on non-budgeted capital projects where there is not a revenue stream to offset the expenditure. He also reminded the Council that the City does carry the water board debt which only the interest can be shown as revenue. The principal payments received from the water board can only be shown as a reduction in the loan balance.

Mayor Williams reported that EMA and FEMA officials will be working with all the municipalities to see if the clean-up and overtime expenses incurred during Hurricane Nate will be enough for Hazard Mitigation reimbursement. He stated that James Elmore is keeping meticulous records of debris removal and hopefully the city will get reimbursed for the time and equipment.

Municipal Services- Councilmember Little reported that the Public Works Department is using all the city's resources to pick up Hurricane Nate debris and that all the city should be done by the end of next week. Councilmember Little read the information that is on the new door knocker pamphlets. Mr. Elmore stated that these will be placed on resident's doors if leaves or debris are placed in the ditch as a reminder that any material put in the ditches is a violation of the City's Stormwater Plan.

Public Safety- Councilmember Butler commented that this week the fire department sponsored an event at Robert E. Lee School for Fire Prevention Week. Councilmember Butler asked Chief Miller to give more information. Chief Miller stated that Fire Prevention Week was last week, however the school was out for several days and asked if the event could be held on Monday. He stated that the fire department has been doing this for several years and it is a time to educate the students on fire prevention, entertain them with Sparky, have a hose competition and allow the children to go through the smoke trailer. He stated that both volunteers and paid firemen participated and this year he had a good turnout. Councilmember Skelton commented that there were over 200 kids that participated.

Administration-Councilmember Skelton announced that the Alabama League of Municipalities is having another webinar on October 24th from 12- 1 and the cost is \$37.00. He stated that the topic will be zoning. Councilmember Skelton reminded everyone of the Municipal Dinner to be held in Semmes on October 19th. Councilmember Skelton stated that he missed the last meeting due to a business trip to Chicago. He did mention that on his way back, he was on the flight with several government officials from the City of Mobile and Mobile County. He stated it was a good opportunity to network. Councilmember Skelton reminded everyone that the Annual Christmas Parade will be held on December 2nd beginning at 11:00 A.M.

Parks- Councilmember Cross announced the Annual Tour of Homes will be held on Saturday December 9th and invited anyone who would like to put their home on the tour to contact the Library at 679-0700. Councilmember Cross also announced that the Reindeer Run will be held prior to the parade on December 2nd and the annual Arts and Crafts will be in Baldwin Square.

Public Works- Councilmember Black stated that he did not have any reports or comments.

ITEMS FOR CONSIDERATION

1. Payment of the bills.

Councilmember Skelton made a motion to pay the bills in the amount of \$71,605.40. Councilmember Cross seconded the motion and it carried.

2. Consideration of accepting the resignation from Cindy Ingram, Library Operations Coordinator.

Councilmember Cross stated that Ms. Ingram has decided to take another position which will utilize her master's degree. She then made a motion to accept the resignation in good standing. Councilmember Butler seconded the motion and it carried.

3. Consideration of the recommendation from the Library Board on the replacement of Ms. Ingram or to call for a certification list for Library Operations Coordinator. .

Councilmember Cross recommended that the matter be tabled and for the Council to discuss at a future workshop. Council agreed.

4. Consideration to enter into a contract with Grant Management for the period of 12/1/17 to 11/30/18 for grant writing services for a sum of \$12,000 per year to be paid in quarterly payments.

Councilmember Skelton stated that the city is just renewing the current contract. He then made a motion to approve the contract for another year. Councilmember Cross seconded the motion and it carried.

5. Consideration to ratify the overtime incurred during Hurricane Nate (October 7th and 8th.)

Mayor Williams stated that he made the decision to err on the side of caution and to mobilize all police, fire, and some Public Works employees. With no comments or questions, Councilmember Skelton made a motion to ratify the overtime that incurred. Councilmember Cross seconded the motion and it carried.

6. Consideration of selecting the caterer for the Municipal Association Dinner to be held on November 16, 2017. Review of the quotes received.

Councilmember Skelton reported the matter was discussed in pre-council and then made a motion to contract with Stoney's Bar-B-Que in Satsuma to cater the event. Councilmember Cross seconded the motion and it carried.

7. Consideration to purchase new tires for Fire Engines 3 & 4

Councilmember Skelton stated that Engine 3 is in need of 6 tires at a cost of \$3088.00 and Engine 4 needs 2 tires for a cost of \$1220.44, He then made a motion to approve the purchase. Councilmember Butler seconded the motion and it carried.

8. Consideration to approve the request for an expenditure of \$2,750.00 to outfit the two previous owned Impalas that were recently purchased.

Councilmember Butler made a motion to approve the expenditure. Councilmember Little seconded the motion and it carried

9. Consideration of entering into a reimbursable agreement with Alabama Power for relocation of utilities on Williams Avenue.

Councilmember Skelton stated the matter was discussed in pre-council and then made a motion to approve the City entering into the agreement Councilmember Butler seconded the motion and it carried.

10. Consideration of setting a work session to discuss the plan for the Public Safety Building, Trash pickup and other city business

Councilmember Skelton made a motion to hold a work session on Tuesday, October 24th at 5:30 P.M. at City Hall. Councilmember Cross seconded the motion and it carried.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

1. Resolution 2017-10-1- A Resolution authorizing Mayor Tom Williams to execute documents related to the Alabama Gulf Coast Recovery Council Project #223- Northwest Water and Sewer Project

Councilmember Black made a motion to adopt Resolution 2017-10-01. Councilmember Cross seconded the motion and it carried.

RESOLUTION # 2017-10-01

WHEREAS, the Alabama Gulf Coast Recovery Council (AGCRC) has requested a project evaluation for Project #223 – Northwest Satsuma Water and Sewer Project; WHEREAS, the AGCRC has requested information via an Evaluation Packet in order to conduct detailed evaluations to determine the feasibility and cost reasonableness of the project; and WHEREAS, this request is the next step in order to be included in the AGCRC’s Multiyear Implementation Plan and considered for grant funding; and WHEREAS, the completed Evaluation Packet is due no later than October 31, 2017; NOW, THEREFORE IT BE RESOLVED that the Satsuma City Council authorizes Thomas Williams, Mayor to sign any forms related to the Evaluation Packet for Project #223 – Northwest Satsuma Water and Sewer Project.

/s/ Tom Williams
Thomas Williams, Mayor

October 18, 2017
Date

Vicki Miller
Vicki Miller, City Clerk

October 18, 2017
Date

Council went into executive session to discuss the good name and possible litigation at 7:43 P.M. Council reconvened at 8 21P.M.

Adjournment

Councilmember Cross made a motion to adjourn the meeting. Councilmember Black seconded the motion and the meeting adjourned at 8:21 P.M.

/s/ Tom Williams
Mayor Williams

/s/ Randy Little
Councilmember Little

/s/ Mike Butler
Councilmember Butler

/s/ Jason Skelton
Councilmember Skelton

/s/ Allison Cross
Councilmember Cross

/s/ Bill Black
Councilmember Black

ATTEST: /s/ Vicki Miller
City Clerk